

Fauquier County Parks & Recreation Department

April 6, 2005 Marshall Community Center Marshall, VA

Present:

Carl A. Bailey, Chairman
Debbie Reedy, Treasurer
Donald P. Johnson, Jr.
Tom Harris
Larry Miller, Ex Officio
Niki Barwick, P&R Staff

Absent:

David Graham, Vice Chairman

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:06 P.M. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Debbie Reedy that the agenda be adopted as presented. Seconded by Donald Johnson. The vote was unanimous in favor.

IV. Comments from citizens – None at this time

V. Presentations/Commendations – At this time Chairman Bailey asked that item VIII. I. be moved up on the agenda to accommodate citizens present.

VIII. I. Eagle Scout Project – Scott Beigert, candidate for Eagle Scout, presented his Leadership Service Project proposal to the Parks and Recreation Board. The project involves the refurbishing of the Amphitheater stage at C. M. Crockett Park. **A motion was made by Donald Johnson that the project proposed by Scott Biegert to attain Eagle Scout rank be approved as presented with direct coordination with the Southern Region staff. If problems of a structural nature are encountered Parks and Recreation staff are instructed to lend support. Seconded by Debbie Reedy. The vote was unanimous in favor.**

At this time Chairman Bailey returned to the agenda as published.

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Animal in the Parks Permit
- D. Policy revision – Housing

- E. FCC Deed of Easement
- F. Renewal of mowing contracts

A motion was made by Debbie Reedy to adopt the Consent Agenda consisting of: the minutes of the Parks and Recreation Board Meeting on March 2, 2005; the Treasurer's Report of check registers, financial report and budget action forms; Animals in the Parks Permit application for Birds of Prey exhibit; enactment of Policy #M 6-17 County Supplied Perquisite; the Lord Fairfax Community College Deed of Easement; and the mowing contracts as presented. Seconded by Tom Harris. The vote was unanimous in favor.

VII. Reports

A. Bids/Contracts Committee – Chairman Bailey reviewed the notes of the March 2 and March 15 meetings of the Committee as enclosed in the Board's meeting packet.

B. Swimming Pools Planning Committee – Debbie Reedy reviewed the enclosed Notes on the March 15 committee meeting. Director Miller presented the revision to the Larry Weeks Pool conceptual plan. A discussion regarding the pump room facility issues ensued. Chairman Bailey asked Mr. Miller to explore the possibility of building walls in the current pump room to help isolate the equipment that is causing the corrosive problems at the facility. **A motion was made by Debbie Reedy that the actions taken and directions given by the Aquatic Planning Committee to the designer for the conceptual plans for the northern pool at the March 15, 2005 meeting of the committee be ratified, and the Eastern pool plans be sent back to the designer for possible changes to the pump room. Seconded by Donald Johnson. The vote was unanimous in favor.**

C. School Coop Agreement Liaison – Chairman Bailey reported that no meeting was held last month, and stated that the study of Ruritan building usage will be on next month's agenda.

D. Legislative Liaison – Director Miller reporting on pending legislation and impacts stated that Parks and Recreation had applied once before to the Virginia Land Conservation Foundation (# 5 on the agenda page – Background/Update) for funding without success. He also stated that HB 2217/SB 1217(# 6) relating to gang activities at or near schools and SB 1141(# 7) creating a Foundation for Natural Resources helps Parks and Recreation somewhat.

E. Sports Coordination Council – Donald Johnson reported that at the March meeting Parks and Recreation brought the Council up to date on the Fair Board's request. The Council really wants to see some progress at the Complexes. Chairman Bailey asked if a meeting with the Fair Board and the Council could be arranged to work out any remaining issues, and pointed out that the Council should not suffer any loss by any changes made to the current plan.

F. Budget Committee – Mr. Miller reported that staff is working to pinpoint a difference of \$7,000 between the recommended budget and the final approved budget. Mr. Bailey asked if the vacant positions have been filled. Mr. Miller responded that the new position is not yet advertised, but that the Central Region Manager vacancy was filled with a promotion from within the department. Mr. Miller then reported that the Board of Supervisors wants to get out of the Community Contributions loop, and will delegate that responsibility to the appropriate departments. Mr. Miller then distributed a list of organizations provided by County Administration, with those marked that will be coming to Parks and Recreation.

G. Director's Report – Mr. Miller's brought to the Board's attention the section on page three of the agenda regarding operation of Lake Brittle. The Board's discussion of this item included Board of Supervisor funding the hook up expenses to include this site in the Recreation Software system, and VDGIF building the facility.

H. Waste Water Study Review Committee – Mr. Miller reported that the Study is due today. Mr. Bailey asked that this Board be given the opportunity to review the document and make recommendations to the Board of Supervisors.

VIII. Action Items -

A. Sports Fields Complexes – Mr. Miller reported that Patton, Harris, Rust and Associates is moving ahead with the Central Region project, the site plan is in Community Development, and Syd Rodgers' site work plan is due. The Northern Region project bidding has

been extended, and according to Katie Heritage, Assistant County Administrator, it may be extended again. Mr. Bailey asked for an explanation of the flood plain item on the agenda page. Mr. Miller provided the explanation, and a discussion on the delay of the Meetze Road entrance issues ensued. Chairman Bailey pointed out that the Mellon Estate agreement has expired and that is being worked on.

B. Extension of lease of Vint Hill theater – Katie Heritage reported that the Board of Supervisors members are meeting with Fauquier Community Theater (FCT) representatives. Mr. Bailey stated that the FCT is not willing to allow the church group, which is willing to pay for expenses, to use the building. He further stated that the building is in very poor and unsafe condition. He reported on several potential fire hazard issues. Tom Harris asked if there were any other County owned buildings used exclusively by any other non-profit organizations. There was general agreement that there were none, but not certain. Donald Johnson asked when would the Board of Supervisors take formal action? Katie Heritage responded that the Board wanted more background before making a final decision. Mr. Miller will contact the county about extending the temporary lease on a month-to-month basis. Mr. Bailey suggested that each member of the Parks and Recreation Board contact their Supervisor and ask them not to make a decision until they hear from the Parks and Recreation Board. **A motion was made by Debbie Reedy to extend the lease one month until further negotiations are held, and the Parks and Recreation Board members call their Supervisors and inform them that this Board is working on this issue, and to please wait for their recommendation. Seconded by Tom Harris. The vote was unanimous in favor.**

C. Monroe Park – MAP grant processes – Donald Johnson as the appointed representative of the Board in these exercises recognized Michael Hanson, Larry Miller and Bob Sinclair as having participated in the process of the self study, and reported that extensive discussion on issues dealing with the program was very beneficial. **A motion was made by Donald Johnson that the self-study report for the Monroe Parks MAP grant be approved as presented. Seconded by Debbie Reedy. The vote was unanimous in favor.** Mr. Miller then thanked Mr. Johnson for his time and participation in the exercise.

D. Capital Improvement Program – Director Miller reported that the county had changed the schedule and that the Department had no forms or time frame from the County yet. Debbie Reedy asked where playground structures are located on the CIP Chart in the Board Book. Mr. Miller pointed them out. Following a discussion, Debbie Reedy asked if playground structures could be moved up on the schedule from 2011 to 2008. There was general agreement by the Board to this request. Mr. Miller will follow up on this request.

E. Grant opportunities/assistance with applications – Following the Parks and Recreation Board's request in March, Katie Heritage provided the Department with help with grant applications. Mr. Miller included a list in the Board's meeting packet of available government grants. Tom Harris asked about the impact of this work on the staff. Mr. Miller responded that there would have to be input from the staff, and that would vary depending on the particular grant. **A motion was made by Donald Johnson that staff pursue, as time and resources permit, the following grants: Urban and Community Forestry Assistance for the part-time temporary arborist for community programming and departmental training/work project, Preservation Assistance for the storage equipment and supplies for artifacts at Monroe project, Virginia Foundation for the Humanities discretionary grants for replacement of John Marshall Birthplace exhibit project, Virginia Foundation for the Humanities Open Grant for the development of Monroe traveling trunk interpretive program or Greenway interpretive planning project and VDOT enhancement funding for completion of LFCC train or Woods of Warrenton trail project. Seconded by Debbie Reedy. The vote was unanimous in favor.**

F. Lake Brittle Fishing Resource Center – Debbie Reedy pointed out that VDGIF has greatly reduced the size of the facility that they originally proposed and asked where is the \$32,000 the Board of Supervisors committed to the project? Mr. Miller responded that the Budget Office says it is gone, and the Department will have to re-submit a request for those funds. Mr. Miller then led discussion of issues/problems associated with this project, including the installation of a sewer line. Chairman Bailey point out that the Board of Supervisors was

adamant about keeping the Lake Brittle facility open. Mr. Bailey then asked Mr. Miller to explore the possibility of doing this project in stages with VDGF in order to allow for more of the originally planned facility to be built. **A motion was made by Debbie Reedy that a request be submitted to the Board of Supervisors to re-appropriate the \$32,000 originally committed to the project, and to request that VDGF provide for a dock to be built in the future.**

Seconded by Donald Johnson. The vote was unanimous in favor.

G. Revenue study proposal – Mr. Miller reviewed the proposal in the Board's meeting packet. The questions and discussion regarding the proposal resulted in the Board asking Katie Heritage to have County staff query other localities to see if they have this same information. Ms. Heritage agreed to follow-up on this request. Debbie Reedy asked the staff that was present if a study of this type would help them. The staff responded, "yes."

H. Fifield Park access – use of residence – Mr. Miller pointed out that the enclosed memo outlined the use of the house, and was approved by the County Attorney and the Assistant County Administrator. Chairman Bailey stated that the Parks and Recreation Department needs to stay out of house remodeling business, and asked Mr. Miller to write a letter to Board of Supervisors member Ray Graham, if General Services could do the repairs to the Fifield house. Debbie Reedy stated, in response to the suggestion to borrow from a Trust Fund account to make the repairs that she felt the intended designation of a donation should remain where it is and not be used for other projects. A motion was made by Donald Johnson to table this matter until next month based on the response to the letter to Mr. Ray Graham.

I. Eagle Scout project – This item was heard earlier on the agenda.

J. Babe Ruth request for infield mix – Donald Johnson stated that this is not an official request from the league, but rather a request from an individual coach. Mr. Bailey asked the Director to send a letter to Kenny Booth, the requesting coach, stating a request needs to come through the Babe Ruth League.

K. Support of Community Recreation Organizations Policy – Mr. Miller explained the changes to the proposed policy # S 1 Support of Community Recreation Organizations, and noted the information in the Background/Update on the Agenda page. **A motion was made by Debbie Reedy that the Support of Community Recreation Organizations Policy # S 1 be revised as presented. Seconded by Donald Johnson. The vote was unanimous in favor.**

At this time Donald Johnson informed the Board that he felt the motion he made last month regarding Community contribution needed clarification. **A motion was made by Donald Johnson to amend the motion made at the March 2, 2005 Parks and Recreation Board meeting and as reflected in item VIII. B. of the Minutes to: Equitable disbursement of remaining funds to groups based upon the numbers provided by the organizations with-in established departmental guidelines. Seconded by Debbie Reedy.** Discussion: Would staff come back to the Board to make determination of information provided? No, updates should be placed in the information section of the Board's meeting packet. This disbursement applies to FY05 only. **The vote was unanimous in favor.**

IX. Information Items – No discussion on this item.

X. Board Time

Donald Johnson informed the Board that a group is designing a park at the Rappahannock Landing project in Remington.

Debbie Reedy reminded the Board that she complimented the staff on the dissemination of proposed development plans, and asked if there is any feedback from the Planning Commission on our staff's comments, and if that would be helpful to the staff and Board. Mr. Miller responded, "No", there is no feedback and, "Yes", it would be helpful.

Larry Miller reported that he met with the County Administrator regarding the new supervision procedure for his position and was informed that staffing issues and day-to-day management will be the responsibility of the County Administrator. Also, the Parks and Recreation Board will act as a planning and policy making board. He also reported

that the County Administrator would attend next month's meeting to explain this change. Mr. Bailey stated that he is in agreement with this plan as long as Mr. Miller reports directly to Paul McCulla. Tom Harris asked if all other Department Heads report to the county Administrator. No response to this question.

XI. Adjournment

There being no further business, **a motion was made by Debbie Reedy to adjourn the meeting. Seconded by Tom Harris. The vote was unanimous in favor.** The meeting adjourned at 9:00 p.m.

Carl A. Bailey
Chairman
Parks and Recreation Board

Date